

Name of the Bureau/Office	Strategic Planning, Coordination and Partnerships Office (SPCP)
Area of Assignment	Strategic, Planning, Performance and Risk Management
Location of Assignment	ICAO HQ Montreal
Reporting relationship	Chief, Strategic Planning and Regional Affairs Coordination (C/PRC)
Duration of Assignment	6 months
Detail description of assignment	<p>Under the supervision of the Chief Strategic Planning and Regional Affairs Coordination (C/PRC) , the intern will be expected to:</p> <ul style="list-style-type: none">• Work closely with staff in the unit to: Assist with Business and Strategic Planning mapping and processes;• Assist with performance management mapping and processes (specifically in relation to the Organization's Monitoring and Performance Reporting tool CMRT);• Assist with the management, mapping and business processes related to the Organization's Risk Register; and perform other related duties.
Educational requirements	<p>At the time of application, candidates are required to have completed or be enrolled in a graduate degree programme (second-level university degree or higher) in a field of study related to Strategy, Planning, Performance and Risk Management.</p> <ul style="list-style-type: none">• Applicants pursuing studies in countries where higher education is not divided into undergraduate and graduate stages should have completed at least four years of full-time studies at a university or equivalent institution towards the completion of a degree. <p>Language skills:</p> <ul style="list-style-type: none">• Essential requirements: Fluent reading, writing and speaking abilities in English. Desirable requirements: A working knowledge of a second language of the Organization (Arabic, Chinese, French, Russian, or Spanish).