

Name of Bureau/ Office	Air Navigation Bureau (ANB)
Area of assignment	Monitoring and Oversight (MO)
Location of assignment	HQ, Montreal
Reporting relationship	Deputy Director, Monitoring and Oversight (DD/MO); Chief Safety and Air Navigation Oversight Audit Section (C/OAS)
Duration of the assignment	6 months
Detailed description of assignment	<p>Under the supervision of the Deputy Director, Monitoring and Oversight (DD/MO); Chief Safety and Air Navigation Oversight Audit Section (C/OAS), the intern will be expected to:</p> <ul style="list-style-type: none">• Contribute to the development of a system of enhanced monitoring for States having resolved or avoided SSCs without capacity building• Support the update of the internal and external USOAP-CMA related websites• Assist with documentation processing before and/or after missions• Support for the preparation, planning, registration and delivery of Meetings, Workshops, Conferences, etc.• Identification and resolutions of discrepancies between OLF and iSTARS• Compile all current guidance for NCMC(s) and his/her team, including its role• Support in documenting guidance for various quality review and report production tasks
Educational requirements	<p>At the time of application, candidates are required to have completed or be enrolled in a graduate degree programme (second-level university degree or higher) in a field of study related to disciplines such as Communications, IT, Education, or Aviation related fields.</p> <ul style="list-style-type: none">• Applicants pursuing studies in countries where higher education is not divided into undergraduate and graduate stages should have completed at least four years of full-time studies at a university or equivalent institution towards the completion of a degree. <p>Language skills:</p> <ul style="list-style-type: none">• Essential requirements: Fluent reading, writing and speaking abilities in English.• Desirable requirements: A working knowledge of a second language of the Organization (Arabic, Chinese, French, Russian, or Spanish).